

# TRANSYLVANIA COUNTY BOARD OF ELECTIONS

## ABSENTEE MEETING MINUTES

November 3, 2025

Chair Cruickshank called the meeting of the Transylvania County Board of Elections to order at 3:00 p.m. on Tuesday, November 3, 2025, at 150 South Gaston Street, Brevard, NC 28712.

### Attendance

#### Board Members:

Chair: Jim Cruickshank  
Secretary: Judith West  
Nona Walker  
Phyllis Owen  
Thomas A. Smith III

#### Staff Members:

Director: Jeff Storey  
Deputy Director: Laura Owen  
Deputy Director: Julie Dennis

Visitors: Kelly Gee, Barb Jackson, Debbie Lanier

### Consideration of absentee ballots

Deputy Director Owen presented the Board with 4 civilian (CIV) absentee ballot applications to consider and approve. **Member Walker made a motion to approve 4 CIV executed absentee ballots. The motion carried unanimously.** Deputy Director Owen presented the Board with 4 overseas (OVR) absentee ballot applications to consider and approve. **Member Owen made a motion to approve 4 OVR executed absentee ballots. The motion carried unanimously.**

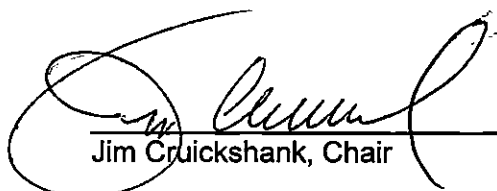
Approved: 4 CIV, 4 OVR  
Disapproved: 0  
Curable: 0

### Director updates

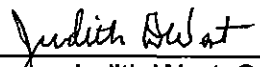
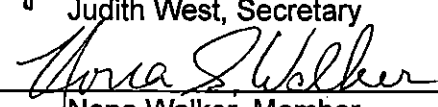
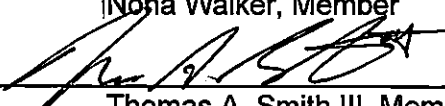
Deputy Director Owen provided the Board with the executed absentee lists to distribute to the Election Day precincts. Director Storey provided logistics updates for Election Day.

**On a motion by Chair Cruickshank, the meeting was adjourned at 4:11 p.m.** The next scheduled meeting will be at 3 p.m. on November 3, 2025, at 150 South Gaston Street, Brevard, NC 28712.

Respectfully submitted,

  
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Jim Cruickshank, Chair

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Phyllis Owen, Member

  
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Judith West, Secretary  
  
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Nona Walker, Member  
  
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Thomas A. Smith III, Member

Approved by Board on: Dec 11, 2025