

TRANSYLVANIA COUNTY BOARD OF ELECTIONS
REGULAR MEETING MINUTES
February 13, 2025

Chair Champion called the meeting of the Transylvania County Board of Elections to order at 10 a.m. on Thursday, February 13, 2025, at 150 South Gaston Street, Brevard, NC 28712.

Attendance

Board Members:		Staff Members:	
Chair:	Sara Champion	Director:	Jeff Storey
Secretary:	Judith West	Deputy Director:	Julie Dennis
	Sandra Watson		
	Wendy Warwick		
	Nona Walker		

Visitors: Barb Jackson, Herschel Johnson, James McQuinn, Sarah Ann McQuinn, Kathy Voltz

Review and Approval of Agenda

On a motion by Member Warwick, the Board unanimously approved the agenda.

PUBLIC COMMENTS : None

Review and Approval of previous minutes

The Board reviewed the minutes for January 9, 2025. **On a motion by Member Watson, the minutes for January 9, 2025 were unanimously approved.**

Fee schedule update

The Board reviewed the schedule for various volunteer positions. Amendments from the previous schedule included pay rates for multi-partisan assistance teams, and modifications to the sample audit and recount teams. **On a motion by Member West, the schedule was unanimously approved.**

FY 2025-26 budget proposal

The Board reviewed the proposed budget for the 2025-26 fiscal year. New budget items included hand held scanners for Election Day, poll worker management software, Electionware upgrade, and incremental purchase of ExpressVotes. The director asked the Board for approval of the proposed budget. **On a motion by Member Warwick, the Board unanimously approved the proposed budget requests for FY25-26.** The proposed budget will be submitted to the county for approval.

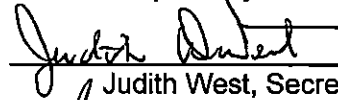
DIRECTOR UPDATES

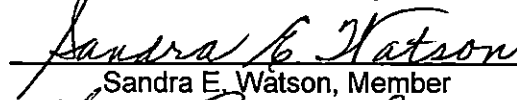
Director Storey provided the Board with dates for the next district meeting and state conference. There were no legal updates to report regarding the ongoing lawsuits for the Griffin Protest and

legislative changes with SB382. The Board reviewed the calendar of events for 2025. County board members will be appointed in June and sworn in on July 22, 2025 per statute. An early voting plan for the municipal will need to be submitted by the end of July. A workshop to review precincts was still on the radar and the director will submit possible dates for the Board to confirm. There were no further updates.

On a motion by Member West, Chair Champion adjourned the meeting at 11:08 a.m. The next scheduled meeting will be at 10 a.m. on March 13, 2025, at 150 South Gaston Street, Brevard, NC 28712.

Respectfully submitted,


Judith West, Secretary


Sandra E. Watson, Member


Nona Walker, Member


Sara G. Champion, Chair


Wendy Warwick, Member

Approved by Board on: MARCH 20, 2025