

**TRANSYLVANIA COUNTY BOARD OF ELECTIONS**  
**REGULAR MEETING MINUTES**  
January 9, 2025

Chair Champion called the meeting of the Transylvania County Board of Elections to order at 10 a.m. on Thursday, January 9, 2025, at 150 South Gaston Street, Brevard, NC 28712.

**Attendance**

Board Members:		Staff Members:	
Chair:	Sara Champion	Director:	Jeff Storey
Secretary:	Judith West	Deputy Director:	Julie Dennis
	Sandra Watson		
	Wendy Warwick		
	Nona Walker		

Visitors: Barb Jackson

**Review and Approval of Agenda**

**On a motion by Member Watson, the Board unanimously approved the agenda.**

**PUBLIC COMMENTS :** Ms. Jackson asked if the public could get a copy of the budget and asking about the precinct worker timelines for reappointment. The director responded that the budget proposal would be available to the public at the next week board meeting. Director Storey indicated emails will also go out this month to previous workers asking them to confirm a willingness to continue serving.

**Review and Approval of previous minutes**

The Board reviewed the minutes for September 5, 2024 through December 2, 2024. Member Warwick suggested an update to the October 22 minutes. Chair Champion suggested minutes for the rescheduled October 1 meeting. The director provided amended copies of the minutes for board review. **On a motion by Member West, the minutes from September 5, October 1, October 8, October 15, October 22 (amended), October 29, November 1, November 4, November 5, November 14, November 15, November 21, and December 2 were approved unanimously.**

**DIRECTOR UPDATES**

Director Storey provided the Board with legal updates regarding the Griffin Protest and legislative changes with SB382. Changes to absentee by mail and provisional deadlines and procedures were discussed. The director provided key upcoming election dates with candidate filing beginning in July for the 2025 municipal and December for the 2026 primary. Director Storey informed the Board bi-annual list maintenance procedures will begin next week followed by NCOA mailings in February. Campaign finance reports from candidates are due by Friday, January 10, 2025. Upcoming items for the year include GIS audits, ADA site evaluations,


website updates for a potential move to .gov site, and training. The director confirmed the Board wished to evaluate precincts and will schedule a workshop for the initial review after list maintenance has completed next week.


**Preliminary discussion of FY25-26 budget**

Director Storey provided the Board with the current budget, and the budget from 2021-22 that had followed the last presidential election. There was discussion on relevant needs for the upcoming fiscal year including poll worker management software, additional voting equipment and scanners, and an upgrade of the tabulation system. The Board confirmed those items should be included in the FY25-26 budget. The director will provide draft budget proposals to the Board to approve next meeting.

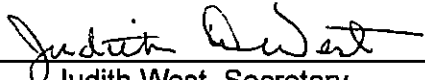
There was no further business discussed.

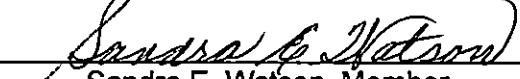
**On a motion by Member West, Chair Champion adjourned the meeting at 11:38 a.m.** The next scheduled meeting will be at 10 a.m. on February 13, 2025, at 150 South Gaston Street, Brevard, NC 28712.


  
Sara G. Champion, Chair

  
Wendy Warwick, Member

Respectfully submitted,

  
Judith West, Secretary

  
Sandra E. Watson, Member

  
Nona Walker, Member

Approved by Board on: 2 / 13 / 2025