

**TRANSYLVANIA COUNTY BOARD OF ELECTIONS**  
**REGULAR MEETING MINUTES**  
March 10, 2022

The regular meeting of the Transylvania County Board of Elections was called to order by Chair Champion at 10 a.m. on Thursday, March 10, 2022, at 150 South Gaston Street, Brevard, NC 28712 and via zoom.

**Present**

Board Members:	Present	Staff Members:
Chair: Sara Champion		Director: Jeff Storey
Secretary: Lee McMinn		Deputy Director: Laura Owen*
Sandra Watson		Virginia Pendergrass*
Wendy Warwick		
Judith West		*Remote via Zoom

Visitors: Kathleen Barnes, Kevin Creasman, Barb Jackson, Herschel Johnson, Virginia Pendergrass\*

**Board Member Oath**

Judith West was appointed by the State Board of Elections on Monday March 7, 2022, and took her oath on Thursday, March 10, 2022 at the regularly scheduled meeting. Chair Champion welcomed Member West on behalf of the board and expressed her appreciation for her willingness to serve.

**Review and Approval of Agenda**

Chair Champion explained to the public the board had made a decision to move the East Fork polling site location at a previous meeting. Chair Champion asked to modify the agenda to include the formal resolution moving the East Fork precinct. **Secretary McMinn made a motion to amend the agenda. The motion carried unanimously.**

**Resolution to move East Fork polling site**

The director presented the resolution to the board moving the East Fork polling site from the Connestee Fire Rescue Substation to the East Fork Baptist Church. **Member Warwick made a motion to approve the resolution. The motion carried unanimously.**

**Review and Approval of Previous Minutes**

The board was presented with the minutes from previous meetings. **Member Warwick made a motion to approve the board meeting minutes for February 10, 2022 and February 18, 2022. The motion carried unanimously.**

**Precinct Official Appointments**

Director Storey presented the board with additional recommendations from the local political parties for Election Day assistants. Member Watson asked how many workers were still needed. The director stated around 10 workers per party and weekly updates are sent to the party chairs. **Secretary McMinn made a motion to approve the recommended precinct officials as presented for Brevard #1, Brevard #3, Brevard #4, Boyd, Cathey's Creek, Dunn's Rock, East Fork, Little River, Pisgah Forest, and Rosman-Eastatoe.**

**DIRECTOR UPDATES**

Director Storey updated the board on the virtual State Board conference being held on March 14 and 15, 2022. The first day will be geared towards the board and staff members. The second day will focus on administrative subjects for staff. The director mentioned the in-person August conference is still being evaluated since it would likely conflict with the delayed timelines for a possible run-off. Director Storey gave the board training dates for precinct official, early voting, OVRD (electronic pollbook), and chief judge trainings. The director indicated photo ID court case is being heard, but a change in the current policy is not anticipated to happen this year.

**BOARD COMMENTS**

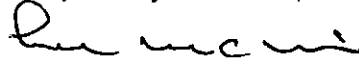
The board asked about possible run off dates. The director replied July 5 for a local runoff or July 26 for a federal runoff. Chair Champion asked about the guidance given to candidates when they file. Director Storey explained the candidates are given a packet with campaign finance materials, candidate guidelines, signage ordinances, and reporting schedules.

**PUBLIC COMMENTS**

Ms. Barnes asked how the court situation was working out with regards to the Election Center. The director stated the Clerk of Court Kristi Brown and Judge Brittain were very supportive in working with the Board of Elections to ensure both operations are successful with the least amount of disruption.

**On a motion by Chair Champion, the meeting adjourned at 10:27 a.m.** The next scheduled meeting will be at 5 p.m. on April 12, 2022, at 150 South Gaston Street, Brevard, NC 28712.

Respectfully submitted,



Lee McMinn, Secretary



Sandra E. Watson, Member



Judith West, Member



Sara G. Champion, Chair



Wendy Warwick, Member

Approved by Board on: 4/12/2022