

TRANSYLVANIA COUNTY BOARD OF ELECTIONS
MEETING MINUTES
November 1, 2021

The scheduled meeting of the Transylvania County Board of Elections was called to order by Chair Champion at 5 PM on Monday, November 1, 2021, at 150 South Gaston Street, Brevard, NC 28712.

Present

Board Members:	Staff Members:
Chair: Sara Champion	Director: Jeff Storey
Secretary: Lee McMinn	Deputy Director: Laura Owen
Sandra Watson	Deputy Director: Julie Dennis
Wendy Warwick	

Visitors: Judith West

Review and Approval of Agenda

Chair Champion asked for review of the agenda. **Member Watson made a motion to approve the agenda as presented. The motion carried unanimously.**

Review and Approval of One Stop Applications

Director Storey informed the board there are 541 absentee one stop applications that have processed between October 26 and October 30, 2021. **Secretary McMinn made a motion to approve the applications as presented. The motion carried unanimously.**

Review and Approval of Received Absentee Ballots

Deputy Director Owen presented the board with 16 CIV absentee applications and 1 OVR absentee application to consider and approve. The board split into two teams to review the absentee ballot envelopes. Teams consisted of Chair Champion (D) and Member Watson (R) and the other team consisted of Secretary McMinn (D) and Member Warwick (R).

The pages were reviewed by the board. **Secretary McMinn made the motion to approve the absentee ballots. The motion unanimously carried.**

Approved: 16 CIV
1 OVR

Approved: 541 OS Applications (October 26, 2021 - October 30, 2021)

DIRECTOR UPDATES

The director gave the board the list of absentee voters to distribute to the Election Day precincts. Each member will deliver the relevant list to the precinct they volunteered for by 10 AM.

Director Storey reminded members the next course of action for Election Day will be processing the absentee ballots at 2 PM per the previous resolution signed by the board. Results will be tabulated and remain confidential until released at 7:30 PM or such time the polls are closed, if extended.

The director reviewed the closing procedures with the board and went over staff and board member assignments once the polls close. This will be a good election for the new board members to observe the process.

BOARD COMMENTS

Member Watson asked how this election turnout compares to previous elections. The director responded that in 2019 there were only 924 voters. This year 1,421 have already voted at early voting plus 44 absentee by mail. Turnout is already higher than previous elections and doesn't include Election Day.

Chair Champion asked how many were eligible to vote for the Municipal. The director indicated around 6000 were eligible.

Member Warwick asked about the sample audit. The director explained the process involved with the sample audit and reminded the board it is open to the public and will commence at 9 am on Friday, November 5, 2021.

Member Warwick about the risk limiting audit date. The director indicated the date has not been set yet but will happen after Canvass. The risk limiting audit process was explained in detail to the board. Member Warwick followed up with asking to confirm the board meeting dates / times for the provisional / supplemental absentee meeting and Canvass.

Member Warwick asked about the candidate filing process for the 2022 Primary. Director Storey explained the process and requirements for both party and unaffiliated voters who wish to file for a partisan office.

PUBLIC COMMENTS

There were no public comments.

On a motion by Secretary McMinn, the meeting adjourned at 6:17 PM. The next scheduled meeting will be at 2 PM on Monday, November 2, 2021, at 150 South Gaston Street, Brevard, NC 28712.

Respectfully submitted,



Lee McMinn, Secretary

Sara Champion
Sara G. Champion, Chair

Sandra E. Watson
Sandra E. Watson, Member

Wendy Warwick
Wendy Warwick, Member

vacant

Approved by Board on: 12/9/2021