

**MINUTES**  
**TRANSYLVANIA COUNTY BOARD OF ELECTIONS**

June 1, 2017

The Transylvania County Board of Elections met in regular session on Thursday, June 1, 2017, at 10:00 AM in the Election Center, 150 South Gaston Street, Brevard. Chairman David P. Morrow presided. Others present were Member Sara G. Champion, Director Tracie Fisher, Deputy Director Jeff Storey, Deputy Director Laura Owen, Lee McMinn, Sammy Kicklighter and Kathleen Barnes.

Chairman Morrow called the meeting to order. Board members considered the minutes from the May 4, 2017 meeting. **Ms. Champion moved to approve the minutes. The motion carried.**

The next item on the agenda was other business. Mrs. Fisher presented the board with the agenda for the upcoming June 12<sup>th</sup> District 1 meeting. Mrs. Fisher explained that the state representatives for the district will be unable to attend the meeting due to other obligations; however, the district will be submitting questions and concerns related to elections that will be discussed at the district meeting. Mrs. Fisher asked if the board had any questions or concerns to submit. Ms. Champion would like to know what happened to the possibility of state funds to help the counties purchase the voting equipment to comply with the mandated conversion to paper ballots. It would be helpful for the legislators to consider the time it takes for the state and counties to implement new mandates prior to an election and to consult with the election offices when considering new mandates or changes.

In the Director's report, Mrs. Fisher discussed pictometry training that will be used in conjunction with the county GIS system in determining precinct and district placement for voters. Mrs. Fisher informed the board about a budget transfer for the current fiscal year. Mrs. Fisher reviewed the voting equipment maintenance contract with the board and explained the reason for renewal prior to the purchase of the new voting equipment. A copy of the proposed changes to the North Carolina Administrative Code by the State Board of Elections was given to each board member. Mrs. Fisher requested guidance from the board regarding the attendance of staff in the future at national conferences related to elections. The board concurred that if the conference was in state or an adjoining state that, depending on the agenda, they would agree that the Director and the necessary staff attend. Mrs. Fisher shared with the board that she had been contacted by Ms. Emily Wathall regarding information to give candidates and voters regarding campaign finance and various deadlines prior to filing for office or an election. Mrs. Fisher also shared a letter from Senator Chuck Edwards regarding letters that his office had mailed newly registered voters in Transylvania County that were returned undeliverable. The board instructed Mrs. Fisher to respond to Senator Edwards letter with detailed research information for each letter in question. Mrs. Fisher informed the board that the staff will hold a staff development retreat day on June 22 to prepare for the Municipal Election cycle and the new board orientation that will be held on August 3 in conjunction with the regular monthly board meeting.

The chairman asked for comment from the other board member. **Mr. Morrow moved to cancel the July 6, 2017 regular monthly meeting due to the mandated meeting of July 18, 2017 for the board oath. The motion carried.** Ms. Barnes asked if the nursing home facilities could be informed about the Multi Partisan Assistance Teams. Mrs. Fisher informed her that they are given the information and that anyone can remind them that the service is available.

There was no additional business for the Board's consideration. **Mr. Morrow moved to adjourn the meeting. The motion carried.** The meeting was adjourned at 11:00 AM. The next meeting of the Board will be held on July 18, 2017 at 12:00 NOON in the Election Center located at, 150 South Gaston Street, Brevard for the oath of office and organizational meeting.

Respectfully submitted,

*Tracie J. Fisher*

Tracie Fisher, Director

Approved by Board on: 09.07.17

*David P. Morrow*

David P. Morrow, Chairman

*Sara G. Champion*

Sara G. Champion, Member