

MINUTES
TRANSYLVANIA COUNTY BOARD OF ELECTIONS

February 1, 2018

The Transylvania County Board of Elections met to conduct regular business on Thursday, February 1, 2018 at 10:00 AM in the office of the Board, 150 South Gaston Street, Brevard, Chairman David P. Morrow presiding. Others present were Member Sara G. Champion, Director Tracie T. Fisher, Deputy Director Laura Owen, Lee McMinn, Tom Wehrle, David Smith, and Kathleen Barnes.

Chairman Morrow called the meeting to order. Mrs. Fisher presented the Board with minutes from the January 4, 2018 meeting. Ms. Champion made a motion to accept the minutes as presented. The motion carried.

The Board discussed the One Stop Implementation Plan for the May 6, 2018 Primary Election. The Director will notify the Board when the plan is ready to be approved. The Director presented the Board with lists of precinct officials for two-year appointment from both political party chairs (See attached). Ms. Champion made a motion to approve the precinct officials as presented. The motion carried.

The Board approved the attached policy for the request of duplicate voter registration cards as proposed by the Director.

During public comment, Lee McMinn gave his opinion regarding the purchase of voting equipment and the need to have the equipment in place prior to 2020. The Board and Director discussed the State Board of Elections and Ethics Commission conference that they attended earlier in the week. Due to a session on cyber security, Tom Wehrle from the county Information Technology Department spoke to the Board about the measures the county takes to ensure our data is secure.

In other business, the Director reminded the Board that she would be presenting the offices accomplishments from 2017 and goals for 2018 at the February 13, 2018 commissioners meeting. The Director informed the Board that the staff will be working on developing emergency action plans for each One Stop Early Voting Site and the Election Center. The Director requested that the Board test new voting equipment during the May 6, 2018 Primary Election. The Board approved the request and gave the Director permission to move forward with the arrangements. The Director reminded the Board that filing for the 2018 elections will begin on Monday, February 12, 2018 at 12 NOON and Karen Henderson will assist in the office on that day.

The Chairman asked for public comment. David Smith stated how thankful he is for a Board of Elections that works hard for the voters of Transylvania County. Kathleen Barnes informed the Board that she will be doing voter registration drives at both the high schools in February and she asked if we knew when the 2020 Primary Election would be held.

There was no further business for the Board's consideration. Ms. Champion made a motion for the meeting to be adjourned. The motion carried. The meeting was adjourned at 11:55 AM. The next meeting of the Board is scheduled for Thursday, March 1, 2018 at 10:00 AM for the Board to conduct regular business at the Board office, 150 South Gaston Street, Brevard.

Respectfully submitted,

Tracie T. Fisher

Tracie T. Fisher, Director

Approved by Board on: 02.14.18

David P. Morrow

David P. Morrow, Chairman

Sara G. Champion

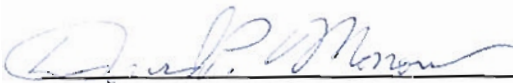
Sara G. Champion, Member

Duplicate Voter Verification Card Policy

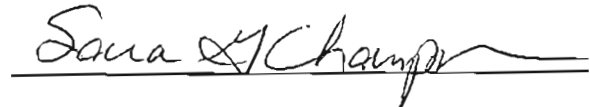
It is the policy of the Transylvania County Board of Elections that a duplicate voter verification card will be mailed to the address on record.

If the person needs one immediately, they may receive one in person when their identity is verified. Otherwise, the person will sign for and receive a voter profile document.

Adopted this 1st day of February, 2018.



David P. Morrow, Chairman



Sara G. Champion, Member