

**MINUTES**  
**TRANSYLVANIA COUNTY BOARD OF ELECTIONS**

October 7, 2016

The Transylvania County Board of Elections met in regular session on Friday, October 7, 2016, at 10:00 AM in the office of the Board of Elections, 150 South Gaston Street, Brevard. Chairman David P. Morrow presided. Others present were Board Secretary John K. Barker, Member Sara G. Champion, Director Tracie Fisher, Deputy Director Jeff Storey, Deputy Director Laura Owen, Barbara Marr, Sheila Cozart, and Kathleen Barnes.

Prior to the meeting being called to order, Ms. Marr and Ms. Cozart gave a United Way presentation for the Board and staff.

Chairman Morrow called the meeting to order. Board members considered the minutes from the September 2, 2016 meeting. **Mr. Barker moved to approve the minutes. The motion carried.**

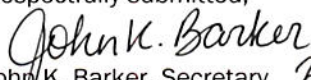
The next item on the agenda was the General Election. Mrs. Fisher presented the Board with the attached Absentee Resolution concerning the counting of absentee ballots. Mrs. Fisher noted a typographical error while reading the resolution changing pl to pm after 5:00. **Mr. Barker moved to approve the resolution as amended. The motion carried.** Mrs. Fisher presented the Board with the attached list of precinct officials for the upcoming November 8, 2016 election. Mrs. Fisher noted that there are currently three vacancies. **Mr. Barker moved to appoint the officials on the attached list at the recommendation of the party chairs and the Director. The motion carried.** The Director informed the Board that she had called the Brevard Post Office and requested that a note be placed at the post office box asking workers to check our mail for postmarks before placing it in the box for pick up. The request was received favorably from the Post Office and Mrs. Fisher is confident that the workers will be diligent in checking for postmarks. Mrs. Fisher presented the Board with a list of recommended at-large-observers for early voting and Election Day from the Democrat Party. **Mr. Barker moved that the attached lists be approved as recommended. The motion carried.** The Director shared the full-page ad that will be placed in the Transylvania Times Election Guide issue with the Board. The Board modified the as attached.

In other business, the Director informed the Board that the County Manager, Jaime Laughter, requested that she plan the open house for the building in early December. Mrs. Fisher updated the Board on the voter education opportunities she had at Rosman High School and Brevard High School, as well as an upcoming opportunity at Bethany Christian Academy. Mrs. Fisher shared with the Board needed furniture repairs, additional items needed in the new facility, and parking spaces for early voting and Election Day.

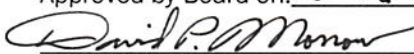
The Board opened the floor for public comment. Mr. Barker asked if there had been many cases of people coming to curbside vote in buses or vans. The Director responded that only a few times that has happened and it has never been an issue. Mr. Barker commended the staff on the training sessions held earlier in the week and requested that pictures of the forms and equipment be added to the presentation in the future for reference. Ms. Champion agreed with Mr. Barker. Ms. Champion also added that there were certain terms that can be expanded on in the future and that acronyms need to be explained for those individuals that are new to working in elections. Ms. Champion voiced concern that precinct officials are not handling "Assistance to Voters" properly and the more emphasis needs to be placed on this during training. Ms. Champion asked if the battery backup for the voting machines had been tested to make sure it was working. Mrs. Fisher assured her that all components of the equipment are tested prior to deployment. Mr. Barker asked how the logic and accuracy testing was progressing. Mrs. Fisher replied that the testing was going well. Mr. Barker asked the Director if she had been given information from the State Board of Elections regarding the State Board employee that had been giving the public wrong information about absentee voting. Mrs. Fisher noted that at this time the only information that she had received was the press release stating that the State Board is investigating the issue and taking action to resolve the wrong information that was provided.

There was no additional business for the Board's consideration. **Mr. Barker moved to adjourn the meeting. The motion carried.** The meeting was adjourned at 11:39 AM. The next meeting of the Board will be held on October 18, 2016 at 5:00 PM in the Election Center located at, 150 South Gaston Street, Suite A for the Board to consider absentee ballots.

Respectfully submitted,

  
John K. Barker, Secretary *J*

Approved by Board on: 01-06-2017



David P. Morrow, Chairman



Sara G. Champion, Member